



CITY OF JERSEY CITY
DEPARTMENT OF RECREATION

CAVEN POINT COMPLEX | 1 CHAPEL AVENUE | JERSEY CITY, NJ 07305
P: 201 547 5003 | F: 201 547 4586



STEVEN M. FULOP
MAYOR OF JERSEY CITY

KEVIN WILLIAMSON
DIRECTOR

APPLICATION FOR SHOWMOBILE/STAGE
(Application must be made at least (3) three weeks before actual event)

Application Date:	
Contact Person:	Phone-Day: Evening:
Organization:	
Address:	

Title of Event:	
Day & Date of Event:	
Location:	
Time: Start: End:	Setup: Breakdown:
Type of Event:	

Request is being made for: **(PLEASE CHECK ONE)** Showmobile or Stage

Please supply any additional information on a separate sheet of paper.

PLEASE NOTE: *If severe weather conditions will inevitably postpone the start time of the event, or the entire event must be canceled or moved to another location, the Department of Recreation must be notified at least (24) twenty four hours prior to the start time of the event. Contact person to notify is **Ron Uttariello, at (201)547-5631.** The Department of Recreation reserves the right to rescind this application at any time for good cause.*

Signature of Person Responsible for Equipment:
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Address: _____ Phone: _____

Approved Not Approved Supervisor's Signature: _____

Your application has been received and has been scheduled. You must furnish a **certificate of liability insurance** with the City of Jersey City as named insured, at least one week prior to event or your request will be rescinded.

We regret that we are unable to accommodate your request.